



redefining / standards



Policy Number(s)

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Policy Endowment/Maturity Benefit Request Form

Important Notes:

1. This form is to be accomplished by the Policy Owner/Assignee in BLOCK LETTERS.
2. Please do not sign on a blank form. Only one (1) copy of this form is needed for processing.
3. Please shade the circle to indicate your choice(s).
4. This form must be submitted with the original policy and a photocopy of insured and policyowner's identification document.
5. This application will not be effective as soon as policyholder receives the full amount of payment from AXA Philippines.

Policy Benefit Payment Request

Withdrawal of Maturity Benefit
 Withdrawal of Endowment Benefit

Policy Details (MANDATORY SECTION. All fields should be provided.)

Full Name of Policy Owner (Last Name, First Name, Middle Initial)

Send me Policy updates via: E-mail Post SMS Notification

Current cellphone no. _____ - _____ (09XX-XXXXXXX)

E-mail address _____

Other telephone nos. Residence _____ Office _____

I agree to use my personal data for direct marketing purposes and wish to receive any promotional and direct marketing materials.

Yes, I am a US Citizen or US Tax Resident with TIN No.: _____

BRANCH/HEAD OFFICE ASSESSMENT

Original Documents: _____

Date & Time of Receipt: _____

Receiving Branch: _____

Receiving BOS: _____

Notes:

Policy Maturity refers to policy terms that has expired and policy may accumulate with maturity values as stipulated in the policy contract.

Certification of Customary Signature (MANDATORY SECTION.)

CERTIFICATION OF CUSTOMARY SIGNATURE

This is to certify that I am the same person who signed in the policy contract. I hereby confirm that the declarations and information therein were given by me, and I certify that they are true and complete to the best of my knowledge.

Finally, the signature appearing on all the forms and valid ID/s are my customary signatures and for which reason I have signed both with my customary signatures as follows:

1. _____	2. _____	3. _____
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Declarations and Agreement

HEREBY DECLARE AND AGREE that:

1. All information in the application whether or not written by my hand are to the best of my knowledge and belief complete and true;
2. Any personal data of the Relevant Persons collected or held by AXA Philippines (whether contained in the application or otherwise), may be used in connection with matching for whatever purpose with such other personal data and/or may be used, stored, disclosed, transferred (whether within or outside the Philippines) to such persons as the Company may consider necessary including without limitation any of its affiliated companies, or any individuals/ organizations associated with the Company:
 - (i) to process and deal with the application;
 - (ii) to provide all services related to the application/s and promote and improve services by the Company and its affiliated companies;
 - (iii) to communicate with the Relevant Persons for any purpose and/or comply with the laws of any applicable jurisdiction.
3. I have the full authority from and consent of the Relevant Persons to make the above declarations and agreements. The Relevant Persons have the right to request, access to and correct any of the personal data held by the Company concerning the Relevant Persons. I understand that any request may be made in writing and addressed to AXA Philippines Head Office and its branches nationwide.

IMPORTANT: COMPANY ONLY REQUIRES SUBMISSION OF ONE (1) COPY OF THIS FORM. PLEASE DO NOT SIGN ON A BLANK FORM.

Signed at _____ this _____ day of _____.

Signature over printed name of Policy Owner

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Signature over printed name of Assignee*, if any

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Signature over printed name of Irrevocable Beneficiary*, if any

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*If there is more than 1 assignee and or irrevocable beneficiary, please use this portion in indicating their respective names and signatures.

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Assisting Distributor Declarations

I declare that I: 1) have fully explained to the Policy Owner all relevant information regarding the transactions in this form and 2) the contact details in this form are not my contact number or email address. I also certify that 1) I personally saw the Policy Owner, irrevocable beneficiaries & assignee (if any) affix his/her/their signatures/s in this form and have verified his/her/their identity and 2) I have examined the original ID/s provided and the attached photocopy/ies are true and correct copy/ies of the original ID/s.

Name of Distributor

	Code No.
	Mobile No.

Signature of Distributor

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Payment Instructions (Choose 1 of 3 option)

Mandatory Section. Below is my preferred pay out method for the proceeds of:

Policy Number: Policy Owner: Date:

Option 1: Direct Credit to my Bank Account

Reminder: Fund transfer is only allowed to the bank account of the Policy Owner.

Account type: Peso account Dollar account

Bank Name: Metrobank Others:

Branch Name: Swift Code (for Non-Metrobank)

Account Name of payee:

Account Number of payee:

Declarations and Agreements:

- I declare that the proceeds of this application/policy once deposited to the account aforementioned shall be equivalent to payment to me directly of the same and I shall render AXA Philippines, its successors-in-interests and assigns, including its directors, officers, employees and agents, free and harmless from any further claim, demand or action whatsoever, which in law or equity I ever had, now have, or which I, my successors and assigns hereafter may have under this said application/policy.
- I understand that should the proceeds be credited to a non-Metrobank account, corresponding fees shall be charged to my account.
- I, the undersigned, also take full responsibility in the accuracy of the account name and number indicated above. Should there be any error(s) in the information, I understand that this will result to delays in the crediting of the policy proceeds and I shall bear the consequences.
- Before signing this declaration and agreement, I have read and understood all declarations which are hereby given and made willingly and voluntarily and with full knowledge of my rights under the law.

Signature Over Printed Name of the Policy Owner

Date of Signing

Signature Over Printed Name of Bank Officer

Option 2: Cash Withdrawal (Applicable for Dollar policies and can be withdrawn at any Metrobank Branches only)

Preferred branch details:

Preferred Metrobank Branch:

Branch Tel. No.:

Branch Fax No.:

Specimen Signatures:

1.

2.

3.

Option 3: Check Payment

Reminders: Check payment is named under the Policy Owner (PO) and must be deposited to the PO's bank account.

- For Peso Checks, there is a 3-day clearing period. For Dollar Demand Draft, there is a 45-day clearing period.
- Checks amounting to Php 500,000 and up (and its Dollar equivalent for Deman Draft) must either be picked up by the Policy Owner or Authorized Representative.
- For Check/Demand Draft to be picked up by an Authorized Representative, the Representative should present his/her valid ID and the valid ID of the Policy Owner (if Representative is other than an AXA Distributor).

I will pick up the Check at

Head office AXA Branch:

Thru my Personal Representative

Name:

Thru my Billing Address:(House No./Street) (Brgy) (City) (Province) (Zipcode) (Applicable for amounts below Php 500,000.00 only)

The Statement

KNOW ALL MEN BY THESE PRESENTS:

I, _____, of legal age, Filipino, married/single and presently residing at _____, for and in consideration of the sum of Pesos/US Dollar: _____ (PhP US\$_____), receipt of which in full is hereby acknowledged from AXA Philippines (the "Company") with principal place of business at Philippine AXA Life Centre, Sen Gil Puyat Avenue, Makati City, representing full payment of the Account Value/Cash Value/ Maturity Benefit of Policy No./s _____ as well as any and all claims which I may have against AXA Philippines arising from the said policy, hereby declare and accept that I have no more right or interest of any kind whatsoever from the Company arising from the said policy and I state that:

- 1. I quitclaim, release, waive, and forever discharge the Company and its successors-in-interest, including its directors, officers, employees and agents, from any and all action of whatever nature, expected, real or apparent, sum of money, damages, claims and demands whatsoever, which in law or equity I ever had, now have, or which I, my successors and assigns hereafter may have by reason of any matter, cause or thing whatsoever, up to the time of these presents, the intention hereof being to completely and absolutely release the Company and its successors-in-interest, including its directors, officers, employees and agents, from any and all liabilities arising wholly, partially or directly from my said transaction with the Company;
- 2. Any and all actions which I may have commenced either solely in my name or jointly with others before any office, board, bureau, court, or tribunal against AXA Philippines, its directors, officers, employees or agents are hereby deemed and considered voluntarily withdrawn and I will no longer testify or continue to prosecute said action(s).
- 3. I finally declare that I have read and understood this document of Release, Waiver and Quitclaim which is hereby given and made willingly and voluntarily and with full knowledge of my rights under the law.

IN WITNESS WHEREOF, I have hereunto affixed my signature on this _____, at _____."

Signature of Policy Owner
Signed in the presence of:

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
) S.S.

BEFORE ME, a Notary Public, on this _____, at _____, personally appeared the following persons, exhibiting to me their valid and current identification documents with their pictures and signatures appearing thereon:

NAME	Competent Evidence of Identity	Date and Place of Issue / Validity

known to me and to me known to be the same persons who executed the foregoing Release Waiver and Quitclaim consisting of ____ pages, and they acknowledged to me that the same is their true and voluntary act and deed as well as the true and voluntary act and deed of the entities they represent.

WITNESS MY HAND SEAL, on the date and at the place above written.

Doc. No. _____;
Page No. _____;
Book No. _____;
Series of _____.

Guide for Additional Requirements:

1. For minor irrevocable beneficiaries, a notarized Affidavit of Guardianship must be submitted, executed by a guardian other than the Policy Owner. The guardian should sign the form in behalf of the minor irrevocable beneficiary.
2. For Metrobank assigned Policies, a notarized Cancellation of Assignment Form must be submitted. For non-Metrobank assigned Policies, a bank clearance with the Policy's information written in the bank's letter head must be submitted.
3. If the Policy Owner is a legal entity, the following must be submitted:
 - For Sole Proprietorship - Latest original or Certified True Copy of Department of Trade and Industry (DTI) Certificate of Registration
 - For Partnership - Latest original or Certified True Copy of DTI Certificate of Registration
 - Notarized Special Power of Attorney (SPA) executed by all partners authorizing the withdrawal request for the AXA Policy. It should also include the current signatory/ies for the request.
 - Clear copy of valid IDs of all the partners with specimen signatures
 - For Corporation - Notarized Corporate Secretary's Certificate certifying that the Corporation is authorizing the withdrawal request for the AXA Policy. It should also include the current signatory/ies of the entity.
 - Company & valid ID of the signatory in the Sec Cert and the authorized signatory/ies for the request.
4. If this form is signed outside the Philippines, please have this form authenticated by the Philippine Consul in your locality. Any other document or IDs issued outside of the Philippines must be authenticated by the Philippine Consul as well.

How do I track the status of my request

You will be updated through SMS and/or e-mail (if you choose e-notiXes) of additional requirements, if any. If you have any query on your request, you may get in touch with your AXA distributor or reach us by:



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www.axa.com.ph

**AXA is committed to making your service experience as easy and stress-free as possible.
Thank you for insuring with us. We are always glad to be of service**